



# OUR SOLUTION FOR YOUR PROJECT NEEDS

**TRANSFORMING THE WORK PLACE**  
HR MANAGEMENT | FACILITY MANAGEMENT

- ✓ Manpower Outsourcing
- ✓ Payroll & Time Office
- ✓ Statutory Compliances
- ✓ Training & Development
- ✓ Facility Management Services
- ✓ Staffing & Recruitment
- ✓ HR Process Outsourcing & Tools

# ABOUT US



GM Online HR is one of the progressing independent service company in India that enjoys a vast reputation built on trust for human resources and facility management services. We provide end-to-end human resources support & facility management services to all type of industries. The organization has a multidisciplinary team of professionals with in-depth understanding of the latest trends, combining creativity and initiatives.

We align our delivery capabilities to achieve our commitments made to the client and our aim is to fulfill their aspirations. A process of continuous review and improvement ensures the systematic evolution of our system. By adopting the best practice approach we aim to create a working environment, which promotes service quality, customer satisfaction, organizational success and sustainable business growth.

GM Online Private Limited, an ISO 9001: 2015 certified company and part of GM Online Group was incorporated in the year of 2011 with excellence in Human Resources Services. This company is first venture of GM Online Group, which was established to provide online HRMS portal to our clients. Later we introduced our other services of Human Resources Management and Facility Management from the year of 2012.

Our group founded four more companies i.e. Province Apparels Private Limited in 2012 for apparel manufacturing, Province Fashion Private Limited in 2015 for apparel's retail and trading, GMO Media Private limited in 2017 for media services and Pradi Cloths Private Limited in 2018 to introduce our own apparel brand 'PRADI' in Indian fashion horizon.

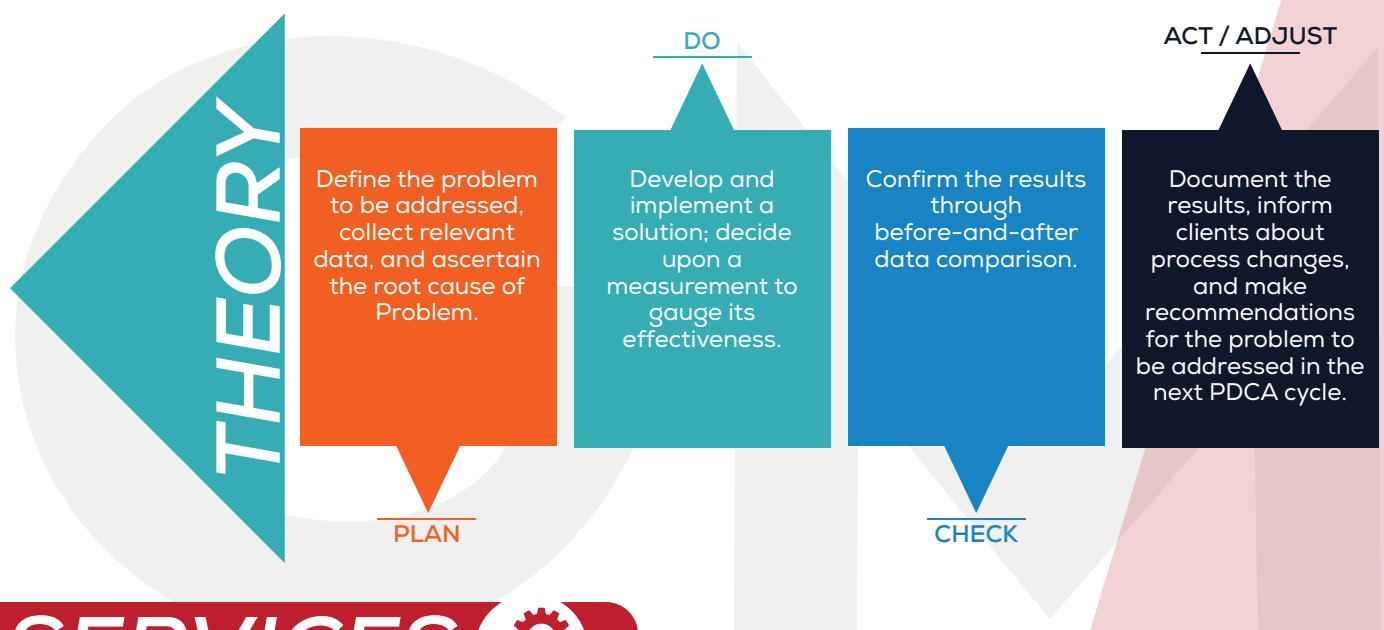
# KEY STRENGTHS

Highest Quality Services.

Lower Cost of Ownership.

Statutory Compliances.

Flexibility – Tailored Programs.



## SERVICES

### Manpower Outsourcing:

Manpower outsourcing is the most ideal approach to mastermind manpower and we have scaled incredible height as far as size in a limited ability to focus. GM Online HR take care of routine work of manpower recruitment, managing their salary, statutory compliances, employee grievances and other HR functions of outsourced manpower. Manpower outsourcing with us makes immense business growth and can be effective cost savings tool



### Training & Development:

We believe that training and development can have great impact if it is aligned with strategic goals, tailored to the requirements of the business and delivered in-house. Our training is one of the main processes to increase the knowledge and productivity, which is useful to reduce the manpower cost, and to improve the productivity.

### Payroll & Time Office Management:

Our business strategy is to provide payroll services to large, small and medium sized enterprises globally. We provide complete managed payroll services, which make us a one-stop destination for all your payroll needs. Outsourcing your payroll to GM Online HR allows you to handle your payroll

obligations in an effective manner while allowing you to focus your time and energy where it should be on managing your business.



### Statutory Compliances:

Companies having the employees are bound to follow the applicable rule of various labor laws. Non compliances or delay in compliances of such labor laws may harm your business. There are lot of labor laws, and handling all such compliances by own team may increase the cost of company and may not full fill the expectation. We have expert and well-qualified team for each applicable labor

law. A rich experience professionals look after the compliances and labor cases, that is one of our good strength.

### Staffing & Recruitment:

Human Resources is the most valuable resource that a company can boast of. We connect relevant professionals to specific roles for every need in respective departments and businesses. We identify the right professional by evaluating their background, respective skill sets and attitude before recommending them to you. We caters to various Industries

such as Consumer Durables, Services Industry, Retail, Engineering, Manufacturing Process, Infrastructure, Banking, Financial Services , Insurance, IT, Telecom and Media etc.



### HR Process Outsourcing & Tools:

We introduced our segment of HR Tools and Process Support where we help to our clients to establish a complete HR Department. This includes manpower planning & budgeting, recruitment & staffing, HR policies preparation & implementation, HRIS & ESS portal, biometric attendance system, payroll management, statutory compliances, leave management and exit

formalities.

Our complete HR Process Outsourcing gives modern facilities and tools that is very cost effective for the clients. Rather than setup the in-house HR department, outsourcing the HR process helps clients to experience the hiring of good HR professionals in very low cost. Outsourcing your Human Resources department with GM Online HR offers phenomenal

## Advantages of our HR Process Outsourcing



**Facility Management Services:** In this century, the organizational growth depends on the order's delivery on time. Delay in services of delivery affects on the quality which results business loss and penalty, so we at GM Online HR provide complete manpower logistic services for each industry. Our manpower logistic services are engaged majorly with E-Commerce sector but we provide riders, delivery boys, collection executives, picker, documentation executives, transport executives, bikers etc. to Retailers, Warehouses, Courier, Pharmacy, Banking and Manufacturer etc.



*We deal in other facility services also I.e. Soft Facility Services and Technical Facility Services. Our designed works are:*

**Janitorial Services:**

- Cleaning service 24x7
- Managing specialized cleaning system
- Carpet shampooing
- Vacuum based extraction method
- Hot and cold water extraction
- Glass cleaning
- Pantry services
- Day to day operations
- Operating vending machine, dishwashing machine and other kitchen appliances
- Extra emphasis on over all hygiene



**Horticulture Services:**

- Internal design
- Layouts and external landscaping
- Provision of indoor and outdoor plants
- Pruning and fertilization
- Full-service irrigation

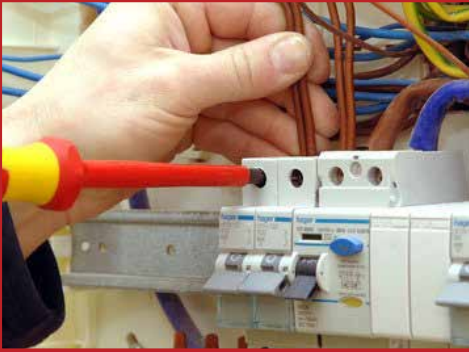
**Guest House Management:**

- Preparation and service of food
- Co-ordination of arrival and departure
- Inventory checks and upgrading
- Purchase and replenishment of requirements and other specialized cleaning system
- Setting up and managing guest house 24x7
- Concierge service
- Managing specialized cleaning system



**Other Cleaning Services:**

- Carpet shampoo
- Façade cleaning
- Sofa cleaning (Leather & Leatherette)
- Chair shampoo
- Crystallization of marble/granite/kota/wooden
- Blind cleaning



#### Technical Services:

- AC management
- Electrical services
- DG management
- Original equipment manufactures
- coordination
- Plumbing services
- Transformer
- LT panel
- Fire fighting equipment management





## **GM ONLINE PRIVATE LIMITED**

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